



AGENDA

September 18, 2023 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the August 21, 2023 Regular Board Meeting and the September 11, 2023 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$6,207,141.46
 - Year to Date Budget vs. Actual - [June](#) [August](#)
 - [Capital Projects](#): \$504,331.66
 - [Cafeteria](#): \$683,787.62
 - [Cafeteria Profit/Loss](#): \$(17,565.89) Year to Date: \$(17,565.89)
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$ 60,472.10
 - [Exhibit A2](#) Checks Already Written: \$59,335.05
 - [Exhibit A3](#) General Fund Bills: \$133,490.66
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$53.54
 - [Exhibit B3](#) Cafeteria Bills: \$20,578.88
 - [Exhibit C3](#) Capital Project Fund Bills: \$125,000
 - [Exhibit D](#) SHS Activity Fund Report: \$71,012.97
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) ARP ESSER Health and Safety Plan Bi-Annual Review

- **Motion:** To approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#).

LA – 2 (A) Memorandum of Understanding

- **Motion:** To approve the Unified Champions Schools Memorandum of Understanding between Special Olympics Pennsylvania and Seneca High School as outlined in [Exhibit F](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit G](#).

F – 2 (A) Sponsor to Sponsor Agreement

- **Motion:** To approve the Sponsor-to-Sponsor Agreement with the YMCA Erie as outlined in [Exhibit H](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) YMCA Child Care Agreement

- **Motion:** To approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit I](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Larry Meginnis as an addition to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Sarah Wasson as an addition to the Service Personnel Substitute List for the 2023-2024 school year.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Jessica Sambuchino, grade 6 teacher effective August 22, 2023
 - Victoria Pawlak, Emotional Support teacher effective August 22, 2023
 - Laura DeAngelo, special education aide effective August 22, 2023.
 - Laura Holmes, cook/baker effective October 14, 2023.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Laila Alimahmoodi as Emotional Support Teacher at Masters, Step 6 effective August 23, 2023.
 - Anna Chimera as Grade 6 ELA Teacher at Bachelors, Step 3 effective August 23, 2023.
 - Hunter Wagner as Special Education Aide, Class B effective August 29, 2023.
 - Sophia Worner as Special Education Aide, Class B effective August 29, 2023.
 - Mr. Justin Grossman and Dr. Lisa Jablonski as Truancy Officers for the district effective August 29, 2023.

- Brooke Gibbs as WAEC Support Aide, Class B, 3 hours/day, 180 days/year effective August 30, 2023.

P – 5 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit J](#).

P – 6 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - WASD teachers to attend various Regional In-Service training sessions on October 9, 2023 with permission from their building principal with a total cost not to exceed \$300/building. Funds from Professional Development.
 - Erica Young to attend PETE & C, virtually, February 5-7, 2024 at an estimated cost of \$760. Fund from Title IV.
 - Rebecca Kelley, Krista Wehan, Erica Fox, Steve O'Donnell, Theresa Bricker, Stephanie Boyd, Pam Burdick and Chris Paris to attend PETE & C, February 5-7, 2024 in Hershey, PA at an estimated cost of \$15,000. Funds from Title IV.
 - Erin Fonzo and Heather Hedderman to attend Power Library/Access PA Training on October 10, 2023 in Grove City, PA at an estimated cost of \$55.20. Funds from Professional Development.

P – 7 (A) Job Descriptions

- **Motion:** To approve the following job descriptions
 - Bocce Coach – [Exhibit K](#).
 - Social Worker – [Exhibit L](#).

P – 8 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - Leave of Absence utilizing Family Medical Like Leave of Absence for Bethany Gibson beginning September 1, 2023.

X. **Policy – Mrs. Amanda Farrell**

PL -1 (A) Second Reading of Policies

- **Motion:** To approve the second reading of the following policies:
 - 006 - Meetings – [Exhibit M](#).
 - 216.1 – Supplemental Discipline Records – [Exhibit N](#).
 - 237 – Electronic Devices – [Exhibit O](#).
 - 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability – [Exhibit P](#).

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Mercyhurst University Affiliation Agreement

- **Motion:** To approve the affiliation agreement for academic field experience between WASD and Mercyhurst University as outlined in [Exhibit Q](#).

C – 2 (A) Behavioral Consultant Agreement

- **Motion:** To approve the Behavioral Consultant Agreement with the Northwest Tri-County Intermediate Unit as outlined in [Exhibit R](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit S](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Donald Herrmann and Lauren Kelly as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Steven O'Donnell as Student Assistant Program Case Manager effective September 1, 2023.

AE – 3 (A) Athletic Resignation

- **Motion:** To accept the resignation of Rebecca Braden, softball assistant coach effective September 2, 2023.

AE – 4 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments for the 2023-2024 school year:
 - Stacey Mattocks as Rainbow Coordinator at step 1.
 - Kimberly Webb as Rainbow Facilitator at step 1.

AE – 5 (A) Athletic Appointments

- **Motion:** To approve the Winter/Spring Athletic Appointments as outlined in [Exhibit T](#).

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**